



Application for Out of Catchment Area Enrolment

Please complete the attached form if you are seeking enrolment from outside the school's catchment. The school's catchment map is available by contacting the Administration Office or may be viewed online at

www.qgso.qld.gov.au/maps/edmap/

The names of all children in your family who you wish to enrol at Ashmore State School may be added to the same form.

Please return the completed form, and any supporting documentation, to the Administration Office. Out-of-catchment enrolment applications will be recorded in order of receipt by date and time, placed on a waiting list and assessed in order of receipt. You will be notified of the decision within two weeks of the date of receipt of the application.

These applications will remain current only for the school year in which they are applying to enrol.

Enrolment Policy

Students within catchment

Any student, whose principal place of residence is within the school's catchment area/s, is (subject to the Education (General Provisions) Act 2006) entitled to enrol at the school. The school Principal will reserve places for students who move into the catchment area throughout the year.

Students who are entitled to enrol as if in-catchment

The following groups of students will be entitled to enrol, even though they may reside outside the school's catchment area:

- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety and Disability Services (Child Safety Services)
- Siblings of current students
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individualised needs
- Students who have been excluded from another school, dependent upon the conditions related to the exclusion, subject to agreement of the Regional Director.

Out-of-Catchment application

Applications from any other person, not meeting the criteria outlined above, is an out-of-catchment application. Enrolment of students from outside the local catchment area is restricted to ensure that the total current and forecast enrolments do not exceed the Student Enrolment Capacity. This school can only enrol out-of-catchment students:

- I. if there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and
- II. after taking into account the school's projected future enrolment growth.

Students who reside outside the catchment area and who officially leave the school will be considered for re-admission in accordance with enrolment criteria as stated above. Should the enrolment capacity of the school change because of introduction of new programs and initiatives and/or the development of further stages of the school, this will be formally notified through the registration and gazettal of an amended plan.

For more information please contact the school office on 07 5656 1333.



Application for Out of Catchment Area Enrolment

Ashmore State School has an Enrolment Management Plan. This application for out of catchment enrolment will be considered for admission in accordance with the admissions criteria in the school's enrolment management plan.

PROSPECTIVE STUDENT'S DETAILS			
Student Name			
Date of Birth		Year Level Required	
Intended Start Date			
Parents/Carers Name			
Address			
Contact Number			
Email			

Please provide the following supporting documentation along with this form:

- Completed Application for enrolment
- Completed and signed Enrolment agreement
- Completed and signed Student Resource Scheme form
- Student's birth certificate
- Passport/visa (if student is born overseas)
- Most recent academic report
- Any other relevant information pertaining to the above-mentioned student (e.g. awards, certificates)

Please note your reasons for seeking enrolment at Ashmore State School:

Please note there is a \$50.00 administration fee payable at our office via EFT upon application for all Out of Catchment Enrolments

PAID